

PPRN Steering Group
Friday 20th January 10.00 – 12.30

Penns Place, East Hampshire District Council

MINUTES

1 Present:

Jane Terry Hart DC	Steve Milford Isle of Wight
Sarah McLaren Hart DC	Dottie Dabrowska New Forest BC
Andy Rudd Havant BC	Rob Chambers East Hants DC
Roger Smith Test Valley BC	Gary Smith Hampshire CC
Julie Petty Gosport BC	Teresa Greenwood, Fareham BC
Dave Adams Portsmouth CC	Phil Rayner, Fareham BC
Adrian Barker, IDeA	Emma Parr, East Hampshire DC

2 Apologies:

Jackie Adams, Heidi Marshall and Ian Lacey, Janice Brill

3 Minutes of Meeting held at Hart DC on 23rd September
Noted.

4 Update from Adrian Barker on the work of the IDeA and the Policy Network

Adrian stated that he was working with the Audit Commission on the PMMI project and some material is on the website. Work on prioritisation, culture, performance management and performance management in partnership and customer focus will soon be on the website. PMMI is currently achieving 8000 hits on the website per month, people are downloading the document, and in addition to this CPA and ODPM have linked into this pool of expertise. He also gave the IDeA response to the proposals for CPA for District Councils. The IDeA will shortly be updating their guides for Officers and Councillors.

Regarding the Policy Network there is a website, discussion area and the Network provides various events/courses such as the upcoming course on sustainable efficiency, delivering through partnerships, equality and diversity and community engagement. Subscription is between £250 – 300 per annum and about 50% of the PPRN Network are already members. The website has become a very useful tool and this replaces the hard copy policy directory.

5 Developing action points from the work undertaken on Performance Management at the last meeting:

Agreed to take forward the points through sub-groups. See attached notes.

6 Use of Resources / Value for Money Self Assessment – feedback

Experiences were generally positive. However, some of the auditor's questions did not relate to the Key Lines of Enquiry. No real feedback on Value for Money from the auditors.

7 Benchmarking of Performance Indicators

The group discussed sharing PI information in the future. Julie is to discuss this with Des and to meet with Dottie.

8 CPA for District Council responses

Phil is attending the DC Reference Group and will circulate any details.

9 BVPI Customer Satisfaction Survey

Draft guidance for the General Survey was out for consultation (responses to be back by 6/2/06). The final guidance is expected by the end of March and will include the planning and benefits guidance (which is likely to remain unchanged). This was discussed at the Hampshire PR and Communications meeting last week. There is the possibility of conducting a county wide survey. Most districts were keen on joint procurement approaches. Jane is to contact Keith Kerlake at Hampshire County Council.

10 Feedback from other Groups

SPIN – discussed service planning at Hastings and there was a presentation from WSCC who are reviewing their PIs as part of the local vision work. Information can be found under www.idea.gov.uk/informationframework. ODPM are contemplating scrapping BVPIs and replace with outcomes but not government departments apart from the ODPM have signed up to this.

11 AOB

- Julie asked if anyone could recommend some consultants. She needs some consultancy work on data collection/analysis for the Community Strategy, Sustainability and Consultation Strategy. New Forest, Fareham and Hart had recently reviewed their consultation/communication strategies and were happy to share these.
- Roger said that he would be leaving the group shortly and would no longer be a Steering Group member.

12 Date and venue for next 2 meetings:

- April 2006 – Isle of Wight, the group requested the last two weeks in April **HM** to arrange Steering Group and agenda
- July 2006 – Gosport; **JP** to advise date