

HAMPSHIRE AND ISLE OF WIGHT LOCAL GOVERNMENT LANDSCAPE GROUP

Minutes of Meeting

on Thursday 15th March 2007 at 2:30pm

Committee Room 4, Appletree Court, NFDC Offices, Lyndhurst.

Mark Wilson – Hampshire CC

Paul Best – Hampshire CC

Stephen D’Este Hoare – East Hants

Tim Dyer – Eastleigh

Russell Mouny – Rushmoor

Ian Phillips – Hart

Jill Colclough – New Forest

Peter Phillips – Test Valley

Neil Williamson – New Forest

Stuart Payne – New Forest Paul Johnstone – Basingstoke and Deane

Sarah Kelly – New Forest National Park

Item		Action
	<i>The Group welcomed Sarah Kelly recently appointed Landscape Architect from the New Forest National Park</i>	
1.0	Apologies	
	Julie Boschi, Mike Tartaglia-Kershaw, Viv Fifield, Jan Anderson, Andrew Ratcliffe, Tim Dyer	
2.0	Minutes of 18 January 2007 meeting	
	Approved.	
3.0	Matters Arising	
	Covered in specific agenda items.	ALL
4.0	Design Statements – presentation by Richard Payne	
4.01	Richard gave a thoroughly in depth presentation on the District’s approach to Design and Access Statements. NFDC have published the guidance with the title: Housing Design, Density and Character -supplementary planning document adopted in April 2006 in response to PPS1 and PPG 3. The Council felt that the guidance should be called Design Statements rather than with the qualification of ...and Access Statements, primarily as good design encompasses the latter as a	

	<p>matter of course.</p> <p>http://www.newforest.gov.uk/media/adobe/7/e/Housing_design_density_and_character_SPD.pdf</p>	
4.02	<p>Some key points are recorded here: There are 4 key stages which applicants should follow;</p> <ul style="list-style-type: none"> • Research • Analysis, • Response • Bringing it all together <p>Richard expanded on the above bullet points. The analysis stage should address character and sense of place, access movement and permeability. The response should include concept diagram, key design principles to support the application drawings. The ‘bringing it all together’ stage, should be where the developer should explain how the proposal achieves the proposal objectives and meets the aspirations put forward in the design statement.</p> <p>NFDC worked with the Urban Design Group and it is an intention that they will endorse the approach. Pre application advice is encouraged at 2 points in the process;</p> <ul style="list-style-type: none"> • Completion of the contextural analysis • Completion of the response stage <p>Pre applications advice should avoid some key issues: <i>Unsupported draft layouts</i> <i>Predetermined density</i> <i>Subjectivity</i> –alarm bells should ring if you have to say - like (such a place) , style or fit in.</p> <p>The Design and Access statements have put the onus on the developer rather than the LPA producing Design Codes, which are very resource hungry.</p> <p>NFDC have embarked on training for members.</p>	
4.03	Stuart went on to describe an in- fill development scheme in Salisbury Road.	
4.04	The presentation raised a lot of interest. MW offered to talk to MTK to see what the scope would be to add it as a ‘discussion topic’ to the HLGLG web site, so best practice can be shared. MW to ask MTK about the possibilities	MW
5.0	Landscape Development Checklist	
5.01	Tim Dyer had given MW some copies of the checklist document. Officers are to	Contact

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	note this is not the final document. This is likely to be ready in April/May. There are some outstanding comments by Ian Philips which are being incorporated. NW said that the document has been incorporated into the Southampton Design Guide.	NW for more
5.02	The finished version will be available as a pdf and there will be hard copies available. It is up to individual authorities as to how they want to use it. SK said that she would try to get officer endorsement at the NFNP. Their logo could then be added to the list in the document.	SK
6.0	Action Plan 2007/8	
5.03	<p>A copy of the draft Action Plan for 2007/8 was circulated with the agenda. MW and Tim Dyer met in February to go through the plan and ideas that were tabled at the January meeting. It was felt a review every 2 years gave each new set of chair and vice chair the opportunity of introducing new things. The objectives have remained the same. The Actions have been updated and taken off if they had been done and some new added.</p> <p>MW asked for any comments to be forwarded to him by the end of March. mailto: <mailto:mark.wilson@hants.gov.uk></p> <p>It is hoped that the new Action Plan can be endorsed by the Group at the May meeting pending the implications of new comments before end of March</p>	All
6.0	Skills Register	
	<p>The skills register pro forma is attached to these minutes. I have added a few fields to it from the original. It is envisaged that the skills register would be accessible on the HLGLG web site (maybe as a pass word protected area? – if officers felt the information was not suitable for general public viewing.)</p> <p>Please fill in the form and please pass on to other LAs in your authority and send it to julie.boschi@havant.gov.uk</p> <p>I'm trying to find out what the LI are doing nationally regarding accessing landscape architects skills.</p>	All
7.0	LISW events	
7.01	<p>Pub Quiz @ Southampton 22.1.07 which was well attended.</p> <p>Landscape Character Assessment talk by Bettina Kirkham and David Carman (HCC) in Winchester 26.3.07.</p> <p>Landscape and Sustainability talk by Andrew Grant in Bath 18th April.</p> <p>For other planned events see the link below: www.lisw.org.uk.</p>	
8.0	Design and maintenance of tree on highways land and	Review

	adoption	in Jan 2008
8.01	Following the last HLGLG meeting a summary sheet of Trevor Bradnam's comments were sent out with the minutes. The issue was briefly raised with HTOF recently. There was a suggestion that the progress on the issue could be raised at a future meeting and it was felt it was an issue that we could have feedback from Trevor, perhaps, annually.	
9.0	Large residential development in the countryside	
9.01	<p>Peter Philips raised this issue. He had had several applications which have referred to the clause in PPS 7 which refers to encouraging approval of development in rural areas of large individual residential development of exceptional quality.</p> <p>As well as new development there are implications for non listed farm buildings and farmsteads. HCC has recently published guidance on farmsteads available at http://www3.hants.gov.uk/landscape-and-heritage/historic-environment/historic-environment-publications.htm</p> <p>SDH, PJ and SK quoted recent examples in their areas. It appears that there have been few approved applications in the New Forest, maybe the relevant policy in the Local Plan may be good to refer to when drafting new LDF policy.</p>	
10.0	News form around the Borough	
10.01	<p>Basingstoke: LDF Core Strategy. Issues and Options questionnaire Capacity study on small villages around Basingstoke. Neighbourhood renewal schemes for next year being investigated.</p> <p>Test Valley: Dealing with several large planning applications</p> <p>PBRS (Hampshire CC) King's copse and Dowse Farm primary school. New school at Whiteley. Finishing secondary school at Basingstoke 'curriculum garden'. Abbots Anne new primary school. Various synthetic turf pitches.</p> <p>Rushmoor: Farnborough business park £3m hard and soft landscape works.</p> <p>New Forest: New Conservation officer post being advertised. Hythe promenade contractual issues ongoing. PPG 17 baseline work final urban space strategy to be fed into the LDF. Open spaces standards may change from existing. Joint core strategy with NFNP. Redevelopment options for Ringwood town centre.</p> <p>New Forest National Park: SK is undertaking a review of the current landscape character assessment for the New Forest.</p> <p>Landscape Planning and Heritage (Hampshire CC)</p>	

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	Review of County Landscape Assessment, includes Townscape assessment – out to tender. Using a range of specialists to help with the review. Minerals Resource Strategy reaching preferred sites stage.	
11.0	Landscape institute	
11.01	LI diary dates: 26/3 at 6:30 Landscape Character, St Laurence church hall, Colebrook St behind the Guildhall in Winchester. 18/4 Andrew Grant, Bath, sustainable design. 21/5 at 5:30 Sparsholt event forestry, soils and ecology. http://www.lisw.org.uk/	
11.02	The governance of the LI is under review, for more details visit http://www.landscapeinstitute.org/ it's in the members area.	
12.0	AOB	
12.01	TD forwarded a copy of the Green Space seminar he attended earlier in the month. Green Space (previously Urban Parks Forum) is a charity which is 'trying to start a regional forum on green space' in the South East to develop a network to exchange expertise and experience. http://www.green-space.org.uk/london/ Green STAT is an online database that gives local residents the opportunity to comment on the quality of their local parks and how they feel they are being managed.	All note
12.02	17 th May meeting likely to be in East Hampshire, possible venue the 'Sustainability Centre'	
12.03	A possible future venue could be the new tree house at Beaulieu.	